

April 13, 2013

Victor

City Council

Linn Canyon Ranch

Mayor Zachary Smith called the special meeting of the Victor City Council to order with all Council members present. Also present were staff members Robert Heuseveldt, Bill knight and Craig Sherman along with Fran Van Houten, a professional facilitator.

#### DOG ORDINANCE

A need to correct a problem with dog feces was discussed. Part of the discussion was centered on the creation of a "poop" fine. After some discussion it was decided that however well the intention was that it would be unenforceable but that the City needed to encourage and educate dog owners.

#### REORGANIZATION OF CITY STAFF

**City Administrator Robert Heuseveldt reported to the Council an update on the latest staff changes.** A discussion was held on the hiring of an additional city planner and when the advertising should start and end. The range of the proposed salary from \$40k to \$50K was discussed. The consensus of the Council was the need to begin advertising soon so that the actual hiring could be completed by the end of the summer. Rob also proposed to the Council the need to have a part time community event coordinator. With the staff changes that have occurred and will happen at the end of this fiscal year, the re-shuffling of staff responsibilities will not be able to adequately address the additional responsibilities. A suggestion to coordinate and use the Teton Valley Foundation as a partner in the event process was presented and discussed. The proposed wage would be \$10.00/hr with a ceiling of \$10,000/yr. Rob will bring back to Council a proposal for the coordinator and events.

#### PUBLIC OUTREACH

Mayor Zachary Smith reported to the Council there has been positive feedback from the community. Semi-monthly newsletter e-mailed out with current events and happenings. Council discussed the definition of what is "transparency." One definition included being educated, engage and able to follow what is going on. The Council discussed a matrix concerning public outreach assessing impact or whether it is a static or a dynamic type of issue. A discussion was held concerning adding a line to the staff reports rating the issue according to the impact on the community. Staff will bring back a proposed plan to the Council. Mayor Zachary Smith proposed a \$10k citizen line item in the budget. He explained how he perceived this would work. There was a major discussion on the issue that will be followed up for possible implementation.

#### FORM BASED CODE

City Planner Bill Knight updated the Council on the multi-county consortium working group in the Form Based Code grant process. The Council discussed how to be ahead of the curve with the public outreach portion of the process.

## **ECONOMIC DEVELOPMENT**

What makes Victor the best place to relocate. Welcome to Victor packets. Identify resources particular to Victor. Identify stakeholders and educate real estate agents. Focus on who we want to be and acknowledge those areas that need to be improved on. Leverage examples that already exist in the area.

## **RECREATIONAL DISTRICT**

The need for a recreational district should be on the radar with funding mechanisms in place. Explore public private partnerships. Some thought of starting small with the Victor then with positive outcomes maybe expanding to include the County, Need to determine legality and identifying revenues and what kind of a kickoff project and deadlines for ballot.

## **COMMUNITY GARDEN**

Council heard a proposal to use the City owned lot in the Teton Town Center subdivision as a potential community garden site. It was suggested that the Council look at other community gardens and how they are operated and proposed startup costs. A formal presentation will be made to Council by the Mayor.

## **GREEN BELT**

The need to complete the City's green belt was discussed and the need to focus on easements along Trail Creek and connecting pathways into town and eventually over Teton Pass. The City needs to begin with an inventory and cost estimates.

## **AMBULANCE**

It was reported to the Council that the fire district is working on some funding options to purchase an ambulance to be located in Victor. There needs to be an agreement with the City to provide service within the City at no cost. A presentation at one of the next Council meetings for a formal presentation from Fire District and review of agreement was requested.

## **MAYOR'S SALARY**

The Council had concern about time that is required to properly serve as a Mayor and the correlating compensation. Staff will do some additional research to make sure that the proposed changes meet legal requirements.

## **BUDGET CALENDAR**

A budget calendar was put together by the group so that the Appropriation Ordinance would be ready for adoption at the August 28<sup>th</sup>, Council meeting.


**BUDGET RETREAT**

Set the second Saturday in April for the annual Council retreat.

**TETON SPRINGS**


The Council held a discussion about the improvement of 9500 S adjacent to Teton Springs Resort.

Council retreat was then adjourned.



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Mayor Zachary Smith



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City Clerk Craig Sherman