

November 25, 2013

Victor City Council

Victor City Hall

Mayor Zachary Smith called the special meeting of the Victor City Council to order with Councilman Potter, Councilman Maness, Councilman Douglass and Councilwoman Absolon present.

#### **VISITORS**

There were no visitors

#### **APPOINTMENT OF PLANNING & ZONING ADMINISTRATOR**

Mayor Zachary Smith made a formal recommendation to the Council for appointment of Brittany Skelton as Planning and Zoning Administrator.

#### **COUNCIL CONSENT TO APPOINTMENT OF BRITTANY SKELTON AS THE PLANNING & ZONING ADMINISTRATOR**

A motion to approve the appointment of Brittany Skelton to the position of Planning & Zoning Administrator was made and seconded. Motion passed unanimously.

#### **COUNCIL ACCEPTANCE OF C RAIG SHERMAN'S RESIGNATION FROM THE POSITION OF CITY CLERK**

Mayor Zachary read the resignation letter from Craig Sherman as City Clerk. A motion to approve the resignation letter of Craig Sherman as City Clerk was made and seconded. Motion passed unanimously.

#### **APPOINTMENT OF CITY CLERK**

Mayor Zachary Smith made formal appointment of Valee Wells as the City Clerk.

#### **COUNCIL CONSENT TO APPOINTMENT OF VALEE WELLS AS CITY CLERK**

A motion to approve Mayor Smith's appointment of Valee Wells as City Clerk citing several qualities he felt she brings to the City. Motion was made and seconded. Motion passed unanimously.

#### **CONSENT AGENDA**

A motion to remove the minutes of November 12<sup>th</sup> from the consent agenda was made and seconded. Motion passed unanimously. A motion to amend the minutes of November 12<sup>th</sup>, 2013 that the letter of Marian Ruzicka be attached to the minutes of November 12<sup>th</sup>, 2013, was made and seconded. Motion passed unanimously.

A motion to approve the minutes of October 23<sup>rd</sup>, 2013 and November 20<sup>th</sup>, 2013 was made and seconded. Motion passed unanimously.

A motion to adjourn was made and seconded. Motion passed unanimously.

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Mayor Zachary Smith

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City Clerk Craig Sherman