



Date: \_\_\_\_\_

License No. \_\_\_\_\_

IW \_\_\_\_\_

## **APPLICATION FOR BUSINESS LICENSE**

### Office Rental Property

**No Person or business shall engage in, prosecute or carry on a Permanent or Temporary business or vocation within the City until such license shall be obtained.**

#### **GENERAL INFORMATION**

APPLICATION PURPOSE  New Business  Renewal  New Location  New Owner

Remodel  Temporary Business  Other Change

LEGAL NAME OF BUSINESS \_\_\_\_\_

TRADE NAME (doing business as) \_\_\_\_\_

Tax ID # \_\_\_\_\_

TYPE OF BUSINESS: Sole Proprietor  Corp  LLC  Partnership  Other

APPLICANTS DRIVERS LICENSE NO: \_\_\_\_\_ STATE \_\_\_\_\_

DESCRIBE IN DETAIL THE PRINCIPAL PRODUCT(S) OR SERVICE(S) RENDERED: \_\_\_\_\_

Business Physical Address: Street & No: \_\_\_\_\_

Business Mailing Address \_\_\_\_\_

Business Phone No: \_\_\_\_\_ Cell No: \_\_\_\_\_

Email Address \_\_\_\_\_ Idaho Sales Tax \_\_\_\_\_

Emergency Phone No: \_\_\_\_\_

NAME OF OWNER/APPLICANT \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

PROPERTY OWNER (if different from applicant) \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

Include:

- Copy of the approved signage plan from the owner.
- Fees

Important: Incomplete or incorrect applications may result in a delay or refusal of issuance of the License. Except where otherwise provided, the license year/term shall run from the date issued to the same date the following year. The license must be renewed and the application fees paid yearly.

AS APPLICANT, I \_\_\_\_\_, DECLARE UNDER PENALTY OF PERJURY UNDER IDAHO STATE LAW THAT ALL INFORMATION GIVEN IS TRUE AND CORRECT, AND I UNDERSTAND THAT ALL INFORMATION GIVEN IS SUBJECT TO VERIFICATION.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Planning and Zoning Administrator

Date of Approval \_\_\_\_\_