



## Business License Review Meeting

Date \_\_\_\_\_

Business Name \_\_\_\_\_

Applicant \_\_\_\_\_

Address of Proposed Business \_\_\_\_\_

Ph. \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Ph. \_\_\_\_\_ Email: \_\_\_\_\_

Current Land Use \_\_\_\_\_ Zone \_\_\_\_\_

- Attach a map showing location/area.

New building \_\_\_\_\_ Existing building \_\_\_\_\_

Brief description of the proposed business: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this location a change of use to the site? \_\_\_\_\_

Does the applicant have the required ordinances? Yes \_\_\_ No \_\_\_

Will a sign permit be needed? Yes \_\_\_ No \_\_\_ Not at this time \_\_\_\_\_

Required

\_\_\_ Grease trap      \_\_\_ Fire Inspection      \_\_\_ Planning and Zoning approval  
\_\_\_ Parking      \_\_\_ Building Inspection      \_\_\_ MOU w/City Council  
\_\_\_ Building Permit      \_\_\_ Public Works Inspection      \_\_\_ Sign Plan

## CITY CODE

Basic Information: The City's regulations are incorporated in the Victor Code (VC). Copies of the VC are available on the City's web site at: <http://www.victorcityidaho.com/> VC Title 3 Chapter 1 is the primary source of information on business licenses. The City's Performance Standards located in 10-16 and 16A will apply.

Description of the zones and permitted uses are located in Title 10 Chapters 5-15.

## HEALTH DISTRICT 7

### FOOD SERVICES

All food establishments in Idaho are required to have a food permit. Food establishments that are being newly constructed should contact an Environmental Health Specialist at EIPHD **prior** to beginning construction to discuss food license requirements. This involves having the plans for your food establishment reviewed prior to construction. District Seven Health can be reached at 208-354-2220

Prior to a business license approval, District 7 Health permits must be completed.

### BEER AND WINE

Approved licenses from the state and county are required when applying for a city license. The process to acquire the state license can take up to 2 months. The county may take two weeks and then another two weeks for the city.

Catering permits are required for the sale of alcoholic beverages at any event with the required signatures by the sheriff's department.

## OTHER LICENSES AND PERMITS

**BUILDING:** Permits are required for the construction, demolition, remodeling, and alterations of any building. (VC Title 7-1-2) Contact the city planning department or the building inspector for further information. The City has adopted the International Building Code as the primary standard for new construction. By law, contractors are required to be registered by the State. Contact Idaho Department of Labor for the required documents or email [con@ibol.idaho.gov](mailto:con@ibol.idaho.gov) for more information.

Victor Building Inspector 208-317-3365  
City Planning Office 208-787-2940