



City of Victor 2017 Arts and Crafts Fair Alert

We hope that you will accept this invitation to join us to present your arts and crafts at the Victor Fair that will be held at Victor City Park beginning on Saturday July 1, 2017 through July 4, 2017. Check-in and booth set up is Friday June 30 from 10am-3pm.

The free vendor breakfast in the park and parade will be held on the morning of the 4th. Tickets will be given to you when you check-in with the Craft Fair Manager BEFORE setting up your booth.

For those of you who consistently follow the rules, we appreciate your cooperation and patience. Following are some rules and regulation for participation in our 4th of July festivities:

Rules and Regulations

1. The hours for the fair will be 10:00 am-6:00 p.m. Saturday through Tuesday, but each vendor can decide how many hours a day they want to do business. **NOTE: SPACES WILL BE RESERVED ONLY UPON RECEIPT OF PAYMENT.** Spaces will be assigned according to the product being vended and the size of space needed. This is on a first-come, first-served basis. **Food Vendors will have to show their food permit for this event upon check-in. (You will need to apply with the health department at least two weeks prior to this event. You can contact Mike Dronen at 208-354-2220)**
2. As this is a family-oriented event, the City of Victor reserves the right to remove any items deemed objectionable for any reason. Please provide a description of the goods you intend to sell in the space provided on the application.
3. This event will be held rain or shine, so please prepare for you own comfort accordingly. You are responsible for bringing your own items to eat.
4. Each participant is responsible for their own change and taxes. For your information, the tax percentage in the City of Victor is 0.5%. An Idaho Sales Tax Declaration (ST-124) form will be filled in at check-in and you will also receive the Local Resort Tax form that also needs to be completed.
5. **Special Note: ALL TAX MONEY DO TO THE CITY OF VICTOR WILL BE PAID WITHIN 30 DAYS AFTER THE CRAFT FAIR IS OVER- THIS MEANS BY AUGUST 4TH 2016. Failure to do so will result in the lack of an invitation next year.**
6. Due to space limitations, you will be asked to unload and then MOVE your vehicle to the parking lot directly behind the U.S. Bank. The parking spaces on the side of the park are for unloading and loading only. You may park in these spaces form 6:00 p.m. to 8:00 a.m. During the fair itself, only CUSTOMER parking is allowed in order to provide easy access to your booths. Lack of patron parking WILL affect your profit so please heed this request.
7. EXHIBITORS ARE RESPONSIBLE FOR CONVERGING THEIR OWN GOODS TO AND FROM SPACES. PLEASE PLAN AHEAD FOR YOUR OWN SAFETY. If everyone is courteous and respectful of the rights of all fellow vendors and the parking

spaces available around the park, this should not be a problem. The Fair Manager reserves the right to make any violators comply with Rule #6 immediately upon request.

8. **NO VEHICLES ARE ALLOWED TO PARK ON THE GRASS DURING OR AFTER FAIR HOURS. THE ONLY VEHICLES ALLOWED ARE THOSE SETTING THE FOOD TRAILERS IN THE SPACES ASSIGNED. DAMAGE TO THE GROUNDS OR BURIED SPRINKLERS WILL BE CHARGED TO THE PERSON WHO CAUSED IT. ANY VIOLATIONS OF THESE REGULATIONS WILL CAUSE IMMEDIATE EVICTION. THIS IS NOT NEGOTIABLE.**
9. The City will not be held responsible for any damages, theft, or losses which occur to the exhibitor in connection with the fair, or its installations or removal. The exhibitor shall also indemnify and hold harmless the City from any or all damages incurred during the course of the entire event. The Sheriff's Department does patrol the area on a regular basis.
10. Available spaces are 10' x 10' or 15' x 15' (see application for fees). Those who have larger sized tables will be charged double (two spaces). There will be a separate \$35.00 deposit fee (a separate check is easier to refund or shred) for any clean up the City's Public Works staff has to do after you have left the park.
11. **Electricity is limited, so please make arrangements in advanced if needed. Please note that an additional \$25.00 charge will be incurred for any vendor needing electricity. Electricity is assigned on a first come first serve basis. Please send a separate check for the electricity.**
12. No animals or FIREWORKS of any kind are allowed in Victor City Park. Out of consideration to your fellow vendors, no fireworks are allowed to be set off near the vendor parking lot. Any incidents will be reported to the Sheriff's Office and you will be asked to vacate to premises immediately.
13. The registration fees apply and are the same whether you participate all days or only one and are non-refundable.
14. **Listed last but as important as the rest of the rules- NO ALCOHOL ALLOWED IN THE CIT PARK. ANY VENDORS CAUGHT WITH ALCOHOL WILL BE ASKED TO LEAVE THE PARK IMMEDIATLEY AND NO REFUND OF ANY SORT WILL BE ISSUED. Vendors whose behavior is disruptive to the event will be asked to leave and will not be invited to return in coming years.**
15. Please view the maps so that there is no confusion as to the park layout.

Please fill out the enclosed application and make checks payable to: City of Victor and return to:

**Craft Fair Manager
City of Victor
P.O. Box 122
Victor, ID 83455**

If you have any questions, please contact City Hall at (208) 787-2940

It should be noted that tax revenues show us that earnings were up at the 2017 Craft Fair from previous years. The configuration change was of concern to some but figures show it did not decrease sales. In fact, the highest earner was in the secondary area of the event. As a City we are constantly trying to build our events and keep them fresh; as a result, changes to traditional formats can occur.



EXHIBITOR APPLICATION
CITY OF VICTOR, 4TH OF JULY ARTS AND CRAFTS FAIR
10:00 a.m.- 6:00 p.m. July 1-4, 2017

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

_____ 10x10 Homemade items \$75

_____ 10x10 Commercial \$125

_____ 15x15 Homemade items \$100

_____ 15x15 Commercial \$150

_____ Electricity \$25

_____ 10x10 Non-Profit \$50

(Check desired space and type of Business)

Balance Due: \$ _____

Note: Please send a separate security deposit fee of \$35.00- check will be shredded unless requested to be returned. Please do NOT combine fees and NO money orders for security deposit. Thanks!

Description of goods to be sold: _____

Please make your checks payable to: City of Victor, P.O. Box 122, Victor, ID 83455

Contact: Craft Fair Manager at (208) 787-2940 with any question. **Please note: Spaces will be assigned.**

I, the undersigned, agree to comply with all the Rules and Regulations as stated on the previous pages. (This must be signed to make application valid)

Exhibitor

Date

A packet of information will be sent with your confirmation letter.

*Proof of Non-Profit Status required upon registering.